

A) Property details :-

- Plot drawing with area of the plot
- Location

B) Professional Services needed from successful professional upon selection for the project :-

1. To carry out architectural planning ,
2. To obtain all statutory permissions from various authorities up to occupancy certificate
3. To carry out structural design and prepare drawings
4. To carry out Mechanical engineering design & prepare drawings including lifts/fire fighting/HVAC
5. To carry out Electrical engineering design & prepare drawings
6. To prepare BOQ of each of the above
7. To prepare draft tender papers, final tender
8. To carry out tendering process
9. To prepare working drawings for each of the above
10. Corrective & full time supervision
11. Certification of bills of various contractors
12. To submit as –built drawings of all the disciplines

C) Commercial terms :-

1. Professional fees for the above scope, shall be quoted in % of the cost of the project.
2. A separate offer shall be submitted for the scope mentioned in point B-2 above
3. This will be over & above the % fees quoted in point no. C1